

Berkeley College Facts 2011

For International Students

What makes Berkeley College different?

- New York metro area is your campus
- Berkeley College is global
- Academic excellence with experienced faculty
- Programs available online, on-site, or both
- Accelerated graduation
- Value of degree: our graduates are in-demand
- Lifetime career assistance for our graduates
- Supportive community
- Affordable education: tuition freeze and scholarships
- Easy to apply

Accreditation

All locations are accredited by the Middle States Commission on Higher Education (3624 Market Street, Philadelphia, PA 19104; telephone: 215-662-5606).

The Midtown Manhattan and Westchester locations are authorized by the New York State Board of Regents to confer the degrees of Bachelor of Business Administration (B.B.A.), Bachelor of Science (B.S.), Associate in Science (A.S.), and Associate in Applied Science (A.A.S.). All programs offered at the New York locations are registered by the New York State Education Department. A Brooklyn location is pending approval of the New York State Education Department.

The New Jersey locations are licensed as a college and authorized by the New Jersey Commission on Higher Education to confer the degrees of Bachelor of Science (B.S.), Associate in Science (A.S.), and Associate in Applied Science (A.A.S.).

The Paralegal Studies programs are approved by the American Bar Association (ABA).

All locations are approved for the education of veterans and their eligible dependents, for rehabilitative training of physically challenged students, and for foreign students.

Approval documents are available for review upon request to the Dean, Advisement.

Starting Dates

- January 3, 2011
- April 4, 2011
- July 5, 2011
- September 26, 2011

Programs

Berkeley's Associate's and Bachelor's degree programs are designed for an education in:

- Business Administration and General Business
- Fashion Marketing and Management
- International Business
- Financial Services
- Marketing
- Accounting
- Management
- Information Systems Management
- Interior Design *
- Paralegal Studies
- Health Services
- Justice Studies - Criminal Justice

*Offered at Bergen Campus only

Accelerated Graduation

Berkeley College offers students the advantage of accelerated graduation. Our quarterly system gives students the option to attend school throughout the entire year. As a result, students can graduate with an Associate's degree in just 18 months or a Bachelor's degree in three years.

Internships

Providing students with actual work experience is one of Berkeley's greatest advantages. To help students achieve their career goals, every degree program has an internship requirement. Berkeley offers the unique benefit of helping students to obtain their internship.

English as a Second Language

For students who do not have the required English proficiency, Berkeley offers an Intermediate and Advanced level of English as a Second Language at our New York City Midtown location. Based on ability, the student will take either the Intermediate or Advanced level. In addition to ESL, the Advanced Level offers a college-level, credit-bearing Computer Applications class. This means students will start earning credit towards their degree while in attendance. All ESL classes meet 20 hours per week.

Berkeley College Online™

Students around the world can earn a Berkeley College degree online. They can pursue a Bachelor's or Associate's degree on a part-time or full-time basis. Students can take courses online, on-site, or both.

- The same proven curriculum and faculty support as on-site
- Online clubs, tutoring, and career services
- 24 hours a day, seven days a week access
- Complete online library

Admission

Graduation from secondary school or its equivalent and proof of English proficiency are required for admission to Berkeley College. SATs are not required but are recommended.

English language proficiency can be demonstrated by the following methods:

Completion of Berkeley's ESL program or a recognized ESL school's program. We accept: ELS - Level 112; Embassy CES-Advanced Level; Rennert Bilingual - Advanced Level; and, Kaplan - High Intermediate Level.

English Tests Accepted:

- Berkeley College's Language Test
- TOEFL – score of 500 PBT, 61 IBT
- IELTS – score of 5.5 or higher
- Michigan Test – score 78 or better
- APIEL – grade 3 or higher
- English for Norway – level 4
- English for Sweden – grade VG
- TOEIC – score 800 or better
- University of Cambridge - British Council – with a grade no lower than “C”
- STEP – score 2A or better

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NEW YORK LOCATIONS

NEW YORK CITY MIDTOWN
3 East 43rd Street
New York, NY 10017

**LOWER MANHATTAN
EXTENSION CENTER**
130 William Street
New York, NY 10038

BROOKLYN
255 Duffield Street
Brooklyn, NY 11201

WESTCHESTER
99 Church Street
White Plains, NY 10601

NEW JERSEY LOCATIONS

GARRET MOUNTAIN
44 Rifle Camp Road
Woodland Park, NJ 07424
(formerly West Paterson)

MIDDLESEX
430 Rahway Avenue
Woodbridge, NJ 07095

NEWARK
536 Broad Street
Newark, NJ 07102

PARAMUS
64 East Midland Avenue
Paramus, NJ 07652

ONLINE

BERKELEY COLLEGE ONLINE™
BerkeleyCollege.edu/Online

Please send all inquiries to:
**BERKELEY COLLEGE
INTERNATIONAL
DEPARTMENT**

12 East 41st Street
14th Floor
New York, NY 10017
United States of America
Tel: 212-687-3730
Fax: 212-986-7827

Email: International@
BerkeleyCollege.edu



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BerkeleyCollege.edu • international@BerkeleyCollege.edu



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Conditional Admission

A student who wishes to enter one of Berkeley's programs and does not have the required proof of English proficiency can apply for conditional admission. This would require the student to take ESL classes at the New York City Midtown location prior to starting Berkeley classes.

Transfer Policy

Berkeley will accept transfer credits for courses in which the student earned a minimum grade of "C," that are applicable to a student's program at Berkeley. For a complete review of transfer credits, students should submit their post-secondary transcripts along with their application documents. All documents must be translated into English.

Application Checklist

International students must submit the following:

- A completed Berkeley international application form
- A \$50 (US) application fee
- Scholarship application form (if applicable)
- A \$300 (US) tuition deposit*
- A \$400 (US) residence deposit*
(Garret Mountain and Westchester residences)
- Official, secondary or post-secondary transcripts of academic grades (translated into English) and proof of graduation
- Proof of English proficiency (TOEFL score or ESL certification or admission to an approved ESL program)
- Official document of financial support demonstrating a minimum of \$32,000 (US) in available funds.

*Deposits/I-20 Certificates and Refund Policy

A \$300 (US) tuition deposit reserves a place at Berkeley and will be applied to tuition. The I-20 Certificate will not be sent until the tuition deposit and all required academic and financial documentation are received.

This deposit will be refunded if written notice of cancellation is received at least 60 days prior to the starting date of the quarter for which the student has been accepted, or if the student is refused admission to the college, or if the student is denied a student visa. In the event of a visa denial, written proof of the denial from the US Embassy and return of the I-20 Certificate is required to receive the refund.

Residence facilities should be reserved well in advance. A \$400 room deposit is required for the Garret Mountain and Westchester residence facilities. Of this amount, \$200 is credited toward the final quarter's rent; the remaining \$200 is held as a deposit until the student has checked out of the room satisfactorily. The refund policy for the residence deposit is the same as the tuition deposit listed above.

Tuition and Fees

Tuition	
Each quarter.....	\$6,900
Academic year (3 quarters).....	\$20,700
Administrative fee per quarter.....	\$250
Technology fee per quarter.....	\$100
Graduation fee.....	\$100

Tuition Freeze

Berkeley offers students the opportunity to keep the same tuition rate until graduation based on continuous, full-time enrollment.

Books, supplies and other related expenses are estimated at \$1,350 per academic year.

Scholarship

International scholarships are available to students who qualify. Scholarship applications must be received with admissions applications.

To fill out a scholarship application go to:

BerkeleyCollege.edu/FormsandPublications/forms/Scholarship_International.pdf

Residence Facilities

New York City

A variety of off-site housing options are available. A housing list may be obtained through the International Department upon request.

Westchester

The Westchester location in White Plains has multiple housing options just a short walk to campus. Studios with kitchenettes, and one- or two-bedroom apartments with full kitchens and living rooms are available. Each apartment is furnished, air-conditioned, and wired for voice, data, and cable television. Students are responsible for preparing their food. The fee is \$2,800 per quarter, \$8,400 per academic year.

Newark

Berkeley students can reside at the University Centre (UC) located in Newark's University Heights. UC is five blocks away from Berkeley's Newark location, and is convenient to the NYC locations via New Jersey rail and bus lines. The quarterly rate per occupant is \$2,300.

